



Castle Acre Parish Council

Clerk: Mrs Libby Firth, 7 Sandles Court, Back Lane, Castle Acre, Norfolk PE32 2XF
Telephone: 07825229345 Email: libbyofirth@gmail.com

Minuted record of Parish Council Extraordinary Meeting business conducted at Castle Acre village hall on 16 August 2022 at 7.30pm.

Present: Cllr Laurie Fisher- Chairman, Cllr Neil Patrick- Vice Chairman, Cllr Sean Allen, Cllr Helen Breach, Cllr Martin Hickey, Cllr Tim Hubbard, Cllr Liam Manson, Cllr Sheila Moister, Cllr Martin Tate

In attendance: Mrs Libby Firth Parish Clerk, no members of the public attended.

48. Apologies: The Council accepted apologies from Cllr Liam Manson

49. Health & Safety

Tree Report - Cllr Hubbard confirmed two quotes were received for the work required on the 8 x Ash Trees in the walkway that runs from North Street onto the eastern side of the playing field. Greenman Woodlands estimated £1475exc vat. Norfolk Arborist estimated £1278inc vat. The council approved moving forward with the cheapest estimate by Norfolk Arborist.

50. Planning - Ref: 22/01303/F Residential loft conversion to create first-floor habitable room at Bramleys, Massingham Road, Castle Acre KINGS LYNN Norfolk PE32 2BG- The Council was in support of the application with no further comments to be made.

51. Accounts to be paid:

ITEM:	Cost to PC Budget:	Grant funded:
NLHF project- project manager monthly fee, invoice AM10		£780.00 NLHF grant
Butterfly and Day Flying Moth Identification workshop, 8 July invoice SIN021359		£395.00 NLHF grant
Andrew Rogerson's invoice- travel expenses for the finds' identification 31 July test pit and finds afternoon 2, 3 & 31 July 2022		£19.80 NLHF Grant
Volunteer TB travel expense claim Feb-July 2022		£112.00 NLHF Grant
Volunteer expense claim, paint for railings and gate at Pyes Lane burial ground		£21.00 NLHF Grant
Npower 7 months invoices from Jan to July 2022	£534.80 (£25.47vat)	
Volunteer's expense claim for Jubilee Flower Festival event for NLHF	£16.00 (jubilee fund)	
Clerk Salary July-August 2022	£647.40	
Clerk stationary expense claim- ink, folders and notepad	£64.09 (£10.68 vat)	
Price&Co invoice 220720 for end-of-year accounts 2021/22 internal audit	£60.00 (£10.00vat)	

-National Lottery Heritage Fund deposited £14007.60 into the PC's main account on 21 July 2022, the project's 2nd instalment. Clerk to move into the Grants account ending 1644.

-Cllr Hubbard proposed the approval of the accounts and Cllrs Moister seconded. Agreed.

52. Public questions.

- N/A

The meeting closed at 7.49pm.

The next full Parish Council meeting is scheduled for **Thursday 15 September 2022** at 7.30pm at the village hall.

DRAFT