

# Castle Acre Parish Council

Clerk: Mrs Libby Firth, 7 Sandles Court, Back Lane, Castle Acre, Norfolk PE32 2XF

Telephone: 07825 229345

Email: libbyofirth@gmail.com

**NOTICE IS HEREBY GIVEN OF CASTLE ACRE PARISH COUNCIL BUSINESS TO BE HELD AT CA VILLAGE HALL 19:00 ON THURSDAY 11 May 2023, REGARDING THE FOLLOWING BUSINESS:**

## **1. APOLOGIES**

## **2. ANNUAL PARISH MEETING**

- Consideration and approval of Chairman's annual parish meeting report.
- Public questions.

## **3. ELECTION OF COUNCIL OFFICES AND DECLARATION**

- Chairman and Vice-Chairman and Declaration of Acceptance of Office
- Review of Cllr's allocated specific tasks and responsibilities

## **4. MINUTES** of the PC meeting 13 April 2023.

## **5. HEALTH & SAFETY** and Tree report – reports on any new H&S.

## **6. DECLARATIONS OF INTEREST**

## **7. PLANNING**

- Planning Application Consultation ref: 23/00521/F  
Single storey rear extension and alterations to dwelling at Hill Rise Bailey Street Castle Acre King's Lynn Norfolk PE32 2AG

- Planning Application Consultation ref:23/00556/F  
Installation of a roof top Solar PV System at Arch House 12 Bailey Street Castle Acre King's Lynn Norfolk PE32 2AG

- Ref:2/TPO/00658 Tree Preservation Order -Burslem House, North Street, CA.

## **8. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS**

**40b.**(2022) Visitor Carpark- Holkham lease for approval.

**42.**(2022) South Acre Rd ford TRO-update

**97.**(2022) Resident request remove/reduce street light on Pales Green, near to The Jokers property-update

**103.**(2022) Local Plan – examination update

**8a.** Ground work at Nar Revir- update

**11a.**CA Church grounds- update

**11c.**Water Tower access- update

## **9. MATTERS REQUESTED BY COUNCILLORS**

-NA

## **10. CORRESPONDENCE**

- Heritage volunteers-Proposal Green Week- email
- Stocks Green bin- email
- Damage to Ford bank repair work- email
- Castle Acre/Newton by Castle Acre : Experimental Width Restriction Order - PKA129. Newton Mill Bridge (TF81101), Mill Common and St James Road) - email
- Helping Older People who fall in the community- email
- Highways Community Ranger visit Castle Acre - June 2023

## **11. REPORTS**

Highways, village hall, School, CAPFA , BCKLWN & NCC.

**12. ACCOUNTS** to be paid:

<b>ITEM:</b>	<b>Cost to PC Budget:</b>	<b>Grant funded:</b>
SSE March 2023 street lighting invoice 201906575 0001 (not full months supply, account started mid month)	£23.53 (£1.12 VAT)- direct debit end of April	
Clerk Salary May 2023	£328.80	
BHIB Insurance annual renewal	£456.60	
CA Village Hall hire April-Dec 2023	£200	
Holkham allotment rent April-Nov 2023 S1352	£100	
BCKLWN annual invoice BC110186355 for weekly litter bin collection	£468.06	
SPC Printers for 500 copies of spring edition of CA Voice	£164	
TTSR annual ground maintenance invoice 7824 1 of 2 2023/24	£1,271.53 (£211.92 VAT)	
Authorised for online payment by- Date: Date: Signatory 1: Signatory 2:		

\*PC to receive £141.85 credit following the closure of Npower account. SSE on opening the PC's new account for Street Lighting submitted a reading to Npower which prompted the 'rebilling' process and leading to credit being owed due to over charge in 2023.

**13. VILLAGE MAINTENANCE**

**14. PUBLIC QUESTIONS**

Next PC meeting Thursday 8 June, 2023 19:30 in the CA village hall. Signed.....