



Castle Acre Parish Council

Clerk: Mrs Libby Firth, 7 Sandles Court, Back Lane, Castle Acre, Norfolk PE32 2XF
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Minuted record of Parish Council Meeting business conducted at Castle Acre village hall on 13 April 2023 at 7.30pm.

Present: Cllr Laurie Fisher- Chairman, Cllr Neil Patrick- Vice Chairman, Cllr Sean Allen, Cllr Martin Hickey, Cllr Tim Hubbard, Cllr Liam Manson, Cllr Sheila Moister.

In attendance: Mrs Libby Firth- Clerk and 1 member of the public.

1. Apologies: The Council accepted apologies from and Cllr Helen Breach, Cllr Martin Tate and Cllr Jim Moriarty of NCC and BCKLWN

2. Minutes of the 23 February meeting

Items to be corrected:

- Item.124 'Bowls Club' to be added to application description.
- Item 85a. capital C on 'common' and description of verge to be added to Roadside Nature reserve.
- Item 128. 's' to be removed from Cllrs.

Cllr Hubbard proposed approval of the minutes and Cllr Moister seconded this proposal. The Council agreed.

3. Health & Safety

-No new issues.

Tree Report:

- The PC wished to express their thanks to the kind parishioners who organised and funded the work required to the Beech tree on Pales Green.
- Cllr Hubbard discussed possible locations on St James Green and the appropriate species of tree to plant for the Queen Elizabeth II memorial. Two options for the location were decided upon and Cllr Hubbard will request appropriate permission from Holkham.
- Cllr Hubbard reported a generous contribution of £150 to go towards the Queen Elizabeth II's memorial tree and plaque. Cllrs asked Cllr Hubbard to pass on their sincere thanks to the donor.

4. Declarations of Interest

-N.A

5. Planning

- **Planning Application Consultation** ref: 23/00319/F

Demolition of agricultural buildings with extant permission to convert to a single dwelling and erection of a new detached dwelling, with associated change of use of land from agricultural to residential location: Land North of Greenslade House Newton Road Castle Acre Norfolk

-Following discussion, Cllrs voted all in favour to support the application, with no further comments.

- **Planning Application Consultation** ref: 23/00316/LB

Proposed rear Garden Room extension and minor alterations to first floor bathroom at 3 Baileygate Cottages Stocks Green Castle Acre King's Lynn Norfolk PE32 2AE

-Following discussion, Cllrs voted all in favour to support the application, with no further comments.

-**Planning Application Consultation** ref: 3/00455/F

Proposed front porch and rear boot room extension. Plus replacement of timber

framed outbuilding workshop, with new workshop and car-port, with storage space above. at Breck House Sandy Lane Broadmeadow Common Castle Acre Norfolk PE32 2BT

-Following discussion, Cllrs voted all in favour to support the application, with no further comments.

6. Updates on actions required from previous meetings:

40b. Visitor Car Park- Approval to submit planning application for visitor car park off Priory Road.

Cllr Hickey reviewed the terms of a lease offered by Holkham Estate for the carpark field. Cllrs discussed and highlighted various items within the lease that required amendment. Cllr Hickey to request appropriate amendments with Holkham. Cllr Hickey requested approval to proceed with the planning application for a change of use of the field (cost of £149). Cllrs all voted in favour to support. Clerk to add cost to April minutes.

42. South Acre Rd ford TRO-update

-No new updates

63a. Queen Elizabeth II Memorial – update

-Included in the Tree Report, item.3.

97. Resident request remove/reduce street light on Pales Green -update

-The resident who approached the PC on this matter would like to continue to discuss the issue with the PC and will be invited to attend the May PC meeting in order to do so.

100b. Review of street lighting contract- update

-Cllr Hickey confirmed with K&M Lighting Services Ltd that they have passed the updated village street lighting inventory to UK Power Network.

103. Local Plan – examination update

-No new updates.

113a. Kings Coronation, village event ideas- update

-The Chairman updated the PC that a TRO will not be applied for the High Street adjacent to Stocks Green, for May 6th, as such applications must be connected to a planned event.

120. West Acre Way Jubilee Trail- update

-The PC received an update from Helen Terry of The Greenways Project that in light of the Council's concerns, and taking into account the village Neighbourhood plan, that they intend to relocate the end of the trail to West Acre.

7. Matters requested by Councillors:

-No matters requested.

8. Correspondence

a. Digger in river at Jubilee Bridge Castle Acre

-Several residents raised their concerns with the PC regarding recent ground work taking place at the Ran Revir property near Jubilee Bridge and the potential damage to the River banks and a site of archaeological interest. The Chairman informed the meeting that Cllr Moriarty had been on site to speak with the developers and inform appropriate local authorities of the concerns. The Clerk was asked to inquire with the BC Planning Office to confirm that the planning application is still valid.

b. National launch of life-saving public emergency alerts and date of test message

-Clerk circulated an email to Cllrs regarding the Government's emergency alert test on April 23rd 2023.

c. CA Fishing Club - new wire fence along the riverside

Castle Acre Fishing Club have installed a new wire fence along the riverside from Jubilee Bridge upstream as far as the Castle Meadow. There will be a locked gate by Jubilee Bridge to prevent casual walkers gaining access. This has been installed with the agreement of Holkham Estate because they have started grazing this field and want to prevent livestock getting into the river. The Fishing Club refer to this section of the Nar as "Bevan's Beat" after Mike Bevan who was Chairman of the club many years ago.

d. Holkham Signage, Bricknel Close

The PC had been contacted by a resident with concerns about the large signage outside the entrance to Bricknel Estate. The Clerk received confirmation from the site manager that the signs will be taken down when the properties are sold. A Cllr has also been informed that enquiries had been made with the BC as to whether a planning application had been made to erect the signage.

9. Reports

Highways – Cllr Mason has discussed potential electric charging points at the playing field car park with the Chair of CAPFA. Although the idea was supported in principle, development of this area of the playing field will not occur in the near future.

Village hall – Cllr Hickey reported that following the confirmation of the £37,600 grant, that the PV panels had been ordered. The Committee also plans to apply to the Platinum Jubilee fund to complete the kitchen remodelling.

School - No new updates.

CAPFA – The committee is holding an AGM next week. Funding for the MUGA court has a shortfall ~£10k and other funding options are to be explored.

BCKLWN (BC) – Cllr Moriarty discussed the following items: New Prosperity fund secured from Government to support schemes that help create a sense of community, pride and belonging.

Norfolk County Council (NCC) – Cllr Moriarty discussed the following items: Government Emergency Alert Services, County Deal for Norfolk, Making it Real Board Launch new training programme, Trees for Norfolk.

10. Accounts to be paid:

ITEM:	Cost to PC Budget:	Grant funded:
Clerk Salary March 2023	£323.70	
Npower final invoice IN06633601	£115.82 (£5.52VAT)	
Gary Lake 1 st instalment for 2023/4 playing field maintenance	£1325.00	
Norfolk Rivers International Drainage Board Rates 2023/4 ID:60-0263-0	£30.46	
BCKLWN Annual Dog bin emptying invoice	£728.00 (£121.33VAT)	
Reimbursement of CAPFA annual insurance	£771.42	
Norfolk Association of Local Council annual membership 2023/24 invoice no 590	£228.78	
Payment to BCKLWN for Priory Road Visitor car park planning application	£149	

-Cllr Manson proposed the approval of the accounts, seconded by Cllr Moister. All agreed.

11. Village Maintenance.

- a. Cllrs discussed the poor condition of the Churchyard grass and spoil heap at the south end of the churchyard. Chairman agreed to raise the issue with the PCC.
- b. Cllr Allen agreed to erect the new parking bay sign on Orchard Lane at the edge of St James Green.
- c. Clerk asked to enquire with the BC Planning Department as to whether planning permission was required for a change of use to the agricultural land that forms the access path to The Water Tower.

12. Public questions.

- N/A

The meeting closed at 09.00pm.

The next full Parish Council meeting is scheduled for **Thursday 11th May 2023** at 7.30pm at the village hall.