

CASTLE ACRE PARISH COUNCIL

Minutes of the Parish Council meeting held in the village hall on Thursday 14 February 2019

Present: Mr M Hickey (MH) Chairman Mr T Hubbard (TH)
Mrs S Moister (SM) Mr M Tate (MT)
Mr N Patrick (NP) Mrs H Breach (HB)

In attendance: Ms L Roast (Clerk), Mr J Moriarty (JM) (Borough Councillor),

Apologies: Ms C Williams (CW), Mr L Fisher (LF) Vice-Chairman, Mr S Allen (SA)

108. Minutes of PC meeting on Thursday 10 January 2018

Minute amendment to 98:56. If this is a public right of way, why doesn't Highways keep it as such.

Minute amendment to 98:100. Precept was seconded by Mr Tim Hubbard
Mr Martin Tate proposed the minutes and Mr Neil Patrick seconded.

109. PLANNING

19/00148/F - 4 small dwellings and associated landscaping at Land Adjacent Rose Cottage, Massingham Road, Castle Acre, Norfolk

MH started by reviewing the process over the last months which included 3 meetings with Holkham which culminated in the PC agreeing to include 4 smaller dwellings on the site. James Bracey from Holkham presented the new designs which included rear parking for the 4 semi-detached 2 bedroom properties. Brick and flint to be used on the facing to keep them within the vernacular of Castle Acre. Holkham will be developing the homes themselves and hope to start in Spring. Car parking has been moved to the back to keep the road view clear and to not compromise any gardens. Houses heated by Air Source heat pumps and will have the opportunity to put in flues for wood burners if requested. No Affordable dwellings in new four but they could be a form of time constrained Right to Buy offer for locals, thus stopping them going as second homes. Lintel design on second floor is a detail the PC would like encouraged. Windows to be aluminium not timber. North boundary will be a mixed hedge. In general there will be 6 different designs over the whole building site. Landscaping plan to be finalised over the next few weeks and the PC will be shown this before going to planning. MH proposed that Councillors should support the application. All agreed.

Water Tower Railings update – Enforcement officers have been round to look at the railings and there will be a retrospective planning application going in. JM has argued that the clock face has changed the use of the building but Planning say it was a non-material amendment that did not need to go out to consultation.

110. Actions from previous meetings

28. Bailey Gate –English Heritage is obtaining quotations to repair and then re-instate the portcullis on Bailey Gate. No update

51. Newton Road bridge flooding – MH is assured that the work will be carried out very soon. Order has been placed

28. Directional sign on Stocks Green to the Ostrich car park – waiting for Highways for draft designs for Stocks Green and also revised signage on the Town Lane island. No design received.

56 South Acre Ford road closure consultation in September 2016 – no response from our County Cllr on the PC's call for a second Highways consultation to be undertaken and to be run properly.

60. Hedges along south side of Bailey Street - the Clerk has contacted the landowner to trim asap the south facing hedge on Newton Road between the A1065 junction and the bridge. Not done yet – the clerk to send a reminder.

66. Rights of way and open access land – no further update from Holkham.

70. Pot holes in De Warrenne Place – done.

80. Grass footway along Newton Road – the Clerk to remind Holkham.

94. Back Lane surface sweep – done. Pot holes – Highways will do these as well as along Orchard and Archer Lane

100. Parking issues, Back Lane and Massingham Road – MH has asked Highways for a formal review of the situation and to come up with ideas on how to cure the problem of parking to near the corner. The no parking cones will remain in situ until a solution is found. Highways to come back with solutions.

106. Little Lane, Jubilee Bridge, jetting Foxes Meadow drains –Highways Rangers have been asked to deal with these issues.

107. Bus Shelter – no smoking and no litter signs – SM stated that her husband would look at buying the NO SMOKING sign. The litter pickers have requested a sign and/or a bin. Clls agreed a bin would be fine. The Clerk to contact the litter pickers and ask if they would like to choose a bin.

111. Health & Safety matters (including Tree Report)

TM stated there is nothing to report on village trees.

112. Matters requested by Councillors

Heritage Lottery Grant.

MH announced that regretfully the grant has not been awarded to Castle Acre as there were other cases that required more urgent funding. A new fund is being organized 'Strategic Framework Fund 2019/20' - the PC could re-submit to this fund. MH thanked Anne Mason for all her hard work in preparing the funding application and hoped that money would be allocated in the future. £500 in the PC budget towards the proposal. No decision made at this stage on what to do with the allocated monies.

Friends of castle Acre Church sponsored walk

An email read out from Friends of castle Acre Church to hold a BBQ on Stocks Green on Saturday 6th July from 5pm to 8pm at the end of the their sponsored walk of the second half of the Peddars Way. Councillors agreed.

No Litter Sign – Bus Shelter

See above number 107.

Castle Acre Summer Ball 2020

The Ball committee have requested an official PC letter of acceptance for holding a Summer Ball in 2020 on 6th June. The Clerk to write a draft.

Carers Matter Letter

Letter received for publication in minutes with precise in Nar Valley News.

“We’re really keen to make everyone aware of Carers Matter Norfolk. It is a service to support unpaid carers across Norfolk, commissioned by Norfolk County Council and the five NHS Clinical Commissioning Groups. The support is for young carers, young adult carers and adult carers, working in partnership with many organisations and community groups. Including those which have been established for many years, as well as new ones that have formed.

In your Parish we have local Carer Connectors providing face-to-face support, within a carers own home or a place of their choice. This could be helping to navigate and understand local services, benefits, housing and adaptations or providing emotional support and assisting them to attend local activities.

Our Carer Connectors can assess their needs and those of their cared-for and help them access the support which will benefit them most. Carers Matter Norfolk provide a full breadth of support through:

- 7 days a week Freephone Advice Line
- Emotional Wellbeing support in the caring role (counselling)
- Education and Training through events and sessions for peer support groups
- An online e-learning portal (designed by carers for carers)
- Online community in The Pod, where carers can engage in peer support and speak to other carers
- Live Chat support on our website with our Advice Line
- Grants for local peer support groups
- Membership of Carers Voice – carers can have their voice on services and decisions which affect them and the person they care for.

Whatever the question or need of support the Advice Line Team are available: 8am– 8pm Monday to Friday, 4pm – 8pm Saturday, 8am – 12noon Sunday. Just call 0800 083 1148 or visit the website www.CarersMatterNorfolk.org.uk to find out more and access support.

Many carers are hidden, often not aware that they’re in a caring role or don’t know where or how to access support. Accessing support at an early stage, rather than being discovered or reaching out at crisis, makes a transformational difference in the outcomes for families and our communities.”

Dog Fouling notices

New notices are being placed around the village.

Late addition emails received

- 1) Two volunteers for village voluntary work group has been received.
- 2) East Green resident would like the green tidied and the leaves swept up to promote grass growth. Low hanging braches on the trees also a problem/ TH to look at the extent of the problem. The PC will organize a tidy up.

113. Reports

Highways – Highways looking at replacing the Bus Stop signage on the post outside the shop. The Clerk to chase. MH reported on meeting with Highways that included; St James Green road surface to be done this summer; 30mph repeater sign on St James green has been put back but Highways need to do a permanent fix.; Ford sign (Deep water) to be situated as close to the ford as possible; Orchard lane has been cleared of mud and debris and the residents are happy with the result – Highways will be digging out a few grips at the top of Orchard lane and along Rougham road to reduce the water flow.

School – no report

Village hall – The Clerk reported: new lights to be fixed during the following week plus the water heater has been replaced..

CAPFA – MH reported: there has been much discussion about drainage at the CAPFA meetings. The committee are also embarking on getting funding for play equipment. The committee may repeat the funding application put in last year and will be talking to the Football Association about the condition of the pitch. £5,000 has been allocated for the playground which came from the village hall pre-school trust when it closed. Operating costs for the Playing Field is £1295 per annum with income coming from the clubs who use it of £1020 per annum.

Neighbourhood Plan (NP) – MT reported: draft plan moving ahead with information being put into sections. Housing needs review will be a support document that can be used for site assessment at a later date. Traffic survey happening over the weekend recording the types and amounts of vehicles using the village roads. Data from the SAM 2 can also be linked in with the Traffic survey data. Draft expected in April/May. Alex Fradley from the Borough Council has offered to look over the draft plan when completed. Green open spaces to be part of the NP submission being Green King land at the back of back lane, the Water Meadows off Newton Road and Minns Meadow walk by the River Nar. Holkham Massingham Road development will be subject to CIL so the village should get either £3,000 before the NP or £5,000 after.

BCKLWN – JM reported: JM stated that the Carers Matter (see 112) is important and that the PC can help with awareness and should send a copy to the school.

JM went on to discuss the Planning Sifting Committee at the Borough Council. A review has been written of its procedures but no Parish Council has been consulted. JM has written to the chairman. Agenda's from the Sifting Committee are vague with no specific planning applications listed making it impossible to know what they will be discussing. JM objects to this and says it is undemocratic. JM requested that Castle Acre PC send an email to the Borough council asking for the procedure to be reviewed – this would need to be sent before the following Tuesday when there is another meeting. Councillors agreed.

Local Plan Review 6 week consultation will be out soon. It will have presentation connected to maps on line and links for comments – the consultation should be easy to use. The consultation still holds the phrase 'at least' in connection to amounts of dwellings at site allocations. JM is pressing for this phrase to be removed. MT stated that PC's need to know the maximum amount of properties allowed rather than the minimum.

County Council – no report.

114. Accounts to be paid

Berrymans Glass Recycling Ltd (URM UK Ltd)	£ 35.34 (£5.89 VAT)
E.on Energy (electricity)	£ 82.69 (£3.94 VAT)
Compass Point Planning (neighbourhood plan)	£314.20

Mr Tim Hubbard proposed the payments, Mr Neil Patrick seconded.

116. Village Maintenance

Running event at Village Hall – SM asked whether the PC had been informed of event as runners were coming along Peddars Way and the stewards were making it difficult for traffic to get through. The PC had not been informed and no permission's were given.

Priory Lane – Potholes reported. The Clerk to report to Highways.

Elections 2 May – Forms handed out to Councillors – not to be signed before 3rd march and should be delivered to Borough Council personally. The Clerk to send round the instructions by email.

117 Public Question Time

No discussion.

The meeting closed at 9.30pm.

The next full Parish Council meeting is on Thursday 14 March at 7.30pm.