

Castle Acre Parish Council

Clerk: Mrs Libby Firth, 7 Sandles Court, Back Lane, Castle Acre, Norfolk PE32 2XF

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NOTICE IS HEREBY GIVEN OF CASTLE ACRE PARISH COUNCIL BUSINESS TO BE HELD AT CA SPORTS PAVILLION, 19.30 ON THURSDAY 14 APRIL 2022, REGARDING THE FOLLOWING BUSINESS:

1. APOLOGIES

2. **MINUTES** of the PC meeting 10th March 2022.

3. **HEALTH & SAFETY** and Tree report– reports on any new H&S.

4. **Report from NLHF project manager -to include discussion on Pyes Lane Burial ground maintenance.**

5. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS

41 Surface water flooding and drainage issues- MT; 54. New PROW and permissive paths on Holkham land, update- MH; 33. Banking update- Clerk; 38. Castle Acre Ford Repairs- MH 67. Status South Acre Rd ford TRO - update MH; 71a. Queen's Platinum Jubilee celebrations 2022 - update SM; 80d. Visitor car park off Priory Lane -MT, 103. Continued dog fouling issues on Stocks Green -LF; 112b. Request for Grit Bin at De Warrenne Place- Clerk; 125c. Bricknel Close's rental properties and the potential for priority sales to village residents - LF; 125 f. Request from playing field maintenance company for alteration to 2022 contract - LF

6. MATTERS REQUESTED BY COUNCILLORS

- Defibrillator training and new equipment required -LF
- Borough consultations - LF
- Finalising content for next edition of the C.A. Voice - MT
- New PC meeting dates for 2022

7. PLANNING

TBC-

22/00439/F- Four bay garage with studio/games room in roof space - The Grove, Massingham Road

8. CORRESPONDENCE

- Filming on Stocks Green, Castle Acre - 11th April 2022, Norfolk Film Company £350 donation to PC
- Email from resident with concerns over dogs not on leads in public area.

9. REPORTS

Highways- LM, Village hall - HB, School - NP, CAPFA - NP, Key Rural Service Centre Status (KRSC) - MT, BCKLWN & NCC- JM.

10. ACCOUNTS to be paid:

ITEM:	Cost to PC Budget:	Grant funded:
**Npower Energy (electricity)		
Jan 2022 IN03162452	£90.86 (£4.33 VAT)	
Feb 2022 IN03162567	£78.97 (£3.76 VAT)	
March 2022 IN03159943.	£83.97 (£4.00 VAT)	

NLHF Project- project manager monthly fee, invoice AM6		£780 HLF grant
NLHF Project- Dr A Rogerson, travel expenses 14 Feb and 12 March, 2022, 24 miles at 45p p/m		£10.80 HLF grant
NLHF Project- NCC invoice 1578791- group visit to archive centre 25/2/22		£108 (£18.00 vat) HLF grant
Norfolk Rivers Drainage Board, annual fee for Parish drainage rates March2022- April2023	£28.74	
PC's annual contribution to CAPFA Insurance, INVOICE No. 050422	£713.45	
Norfolk ALC, clerk training course - Preparing the Annual Governance and Accountability £25K to £200K income levels	£30.00 (£5.00 vat)	
Ligna Consultancy- tree survey on playing field INV-2366. CPFA to reimburse PC for tree within play area £70	£408.00 (£68.00 vat)	
Limelight signs-new signs for pales green and St James green inc post and delivery	£133.73 (£22.29 vat)	
Clerk salary, Jan-March 2022	£636.48	
Clerk expenses Printer Ink	***£38.84	
Reimburse clerk for defibrillator pad (last 2 yrs) and CU SP1 battery	£198 inc vat- 1x battery £44.40 inc vat-1x pad	
BCKLWN annual litter bin collection charge, for 2 bins weekly.	£468.06	
Groundwork UK -Neighbourhood Plan Grant- repayment of the underspend. Grant Ref:NPG-12078.		£426.84 NP grant
NP Project- pre referendum printing costs, 500 double sided. To reimburse Cllr MT		£60.00 NP grant

**Npower to credit account for over charges and reinvoice last three months, to review at May meeting.

***Clerk purchased ink (2x black) for £62.04 from viking.com but clerk also received partial refund from Land Registry in March as no results found for Pyes Land Burial ground, the refund was for £23.20. Clerk deducted this amount from the cost of the ink and claimed only the outstanding for £38.84.

11. VILLAGE MAINTENANCE

- Reported to HWs- Chimney Street Road surface

12. PUBLIC QUESTIONS

Next PC meeting TBC Thursday 5th May, Annual PC Meeting, 2022 19.30 in the village hall.

Signed.....Clerk