

Castle Acre Parish Council

Clerk: Mrs Libby Firth, 7 Sandles Court, Back Lane, Castle Acre, Norfolk PE32 2XF

Telephone: 07825 229345

Email: libbyofirth@gmail.com

NOTICE IS HEREBY GIVEN OF CASTLE ACRE PARISH COUNCIL BUSINESS TO BE HELD AT CA VILLAGE HALL, 19.30 ON THURSDAY 10 FEBRUARY 2022, REGARDING THE FOLLOWING BUSINESS:

1. APOLOGIES

2. **MINUTES** of the PC meeting 13th January 2022.

3. **HEALTH & SAFETY** and Tree report– reports on any new H&S.

4. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS

41(2019). Surface water flooding and drainage issues- MT; 54(2019). New PROW and permissive paths on Holkham land, update- LF; 6. Ostrich pub - bottle/paper bank usage- LF; 18. CA Youth Project, update SM 33. Banking switch update – Clerk 67. Status South Acre rd ford TRO 69b. Priory Toilet Signage -Clerk; 71a. Queen's Platinum Jubilee celebrations 2022- update SM; 80d. Visitor car park off Priory Lane-MT, 101d. Review signage on Pales Green and St James Green- LF

5. MATTERS REQUESTED BY COUNCILLORS

- Clarification on the funding source for the NLHF Project *and* decision required on where to store archaeological equipment after the project ends- LF
- Request for Grit Bin at De Warrenne Place- TH
- PC's engagement with BCKLWN regarding Castle Acre's Conservation and Key Rural Service Centre Status. -MT

6. PLANNING

N/A

7. CORRESPONDENCE

- Summer Ball event on Holkham field- email notification from resident
- Stocks Green carpark leaf clearance- notification from resident
- The Old School building- email from resident
- English Heritage requesting the use of Holkham field by the Priory from 26th – 30th June 2022 to erect a marquee and some tents for a team building event
- Litter picking -report from team leader

8. REPORTS

Highways- LM, Village hall- HB, School- NP, CAPFA- NP, Neighbourhood Plan - MT, BCKLWN & NCC- JM.

9. **ACCOUNTS** to be paid:

ITEM:	Cost to PC Budget:	Grant funded:
Npower Energy (electricity) Jan 2022	£tbc (£ VAT)	
NLHF Project- 9x kneeler pads – reimburse MH		£20.00 (£3.49)
NLHF Project- British Trust Ornithology training event invoice PROTRA21001		£640.80 (£106.80.00 VAT)

NLHF Project- manager monthly fee- invoice AM3 -project manager Jan-March expenses claim-		£780 £89.18
TTSR invoice 5883 - missing cheque no.200090 issuing again. -Outstanding invoice 5374 from 2021 for 1 st instalment of annual contract	£60 £965.42 (£160.90VAT)	
NK Patrick Electrical invoice for Christmas lights	£209.98 (£35.00VAT)	
CA St James Church- invoice for annual grounds maintenance	£1000	
Clerk expenses: Fling file transfer software for website- clerk to install on laptop -2xbooks of first-class stamps -2xkeys cut for village hall -Cost of Road Closure application for Jubilee street party -Land registry fee- pyes lane burial ground	£25.86 exc vat, tbc £20.40 £9.90 £22 £35.94 (£5.99VAT)	
Spray paint (paint code is RAL 6005 Green in a semi gloss) purchase for playing field entrance ways	£67.04 (£11.20VAT) (8 cans @ £8.38inc vat, per can)	

10. VILLAGE MAINTENANCE

-Faulty streetlight Foxes Meadow no.41

11. PUBLIC QUESTIONS

Next PC meeting Thursday 10th March 2022 19.30 in the village hall.

Signed.....Clerk