

# Castle Acre Parish Council

Clerk: Mrs Libby Firth, 7 Sandles Court, Back Lane, Castle Acre, Norfolk PE32 2XF

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**NOTICE IS HEREBY GIVEN OF CASTLE ACRE PARISH COUNCIL BUSINESS TO BE HELD AT CA VILLAGE HALL, 19.30 ON THURSDAY 13 JANUARY 2022, REGARDING THE FOLLOWING BUSINESS:**

**1. APOLOGIES**

**2. MINUTES** of the PC meeting 9<sup>th</sup> December 2021.

**3. HEALTH & SAFETY** and Tree report– reports on any new H&S.

**4. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS**

41(2019). Surface water flooding and drainage issues- MT; 54(2019). New PROW and permissive paths on Holkham land, update- MH; 6. Ostrich pub - bottle/paper bank usage- LF; 67. Status South Acre rd ford TRO 69b. Priors Toilet Signage -Clerk; 71a. Queen's Platinum Jubilee Beacons celebrations 2022- update SM; 80b. Erosion in Minns Meadow-LF

**5. MATTERS REQUESTED BY COUNCILLOR**

-PC 2022/23 Budget and Precept- MH  
-Review TTSR quote for 2022-24 for approval- LF  
-CA HP Burial Ground -Tree Management-MH/TH  
-Review signage on Pales Green and St James Green-TH

**6. PLANNING**

-Ref: 21/02472/F Removal of existing conservatory and bay window to North elevation and forming single storey Living room extension  
Alterations to existing garage forming bathroom  
Perthceri,3 Back Lane, Castle Acre.

**7. CORRESPONDENCE**

-Feedback from CA litter team regarding the future of the village recycling banks- email from Paul Slocombe  
-Request for letter of support- grant application towards the cost of an automated watering system for the Bowls Club - Email from Paul Slocombe  
-Continued dog fouling issues on Stocks Green- email from Wittles Café owners  
- Invitation to attend NLHF Project event- Practical conservation tasks, 6th and 26th Feb 2022

**8. REPORTS**

Highways- LM, Village hall- HB, School- NP, CAPFA- NP, Neighbourhood Plan - MT, BCKLWN & NCC JM.

**9. ACCOUNTS** to be paid:

<b>Berrymans Glass Recycling Ltd (URM UK Ltd) December 2021 P122434 (Reimbursement to Clerk, URM no longer accepting cheques) ACCOUNT ON HOLD as of 8<sup>th</sup> Dec 2021</b>	<b>£9.60 (£1.60 VAT)</b>
<b>Npower Energy (electricity) Dec 2021</b>	<b>£109.58 (£5.22 VAT)</b>

NLHF project- NCC Aerial archaeology workshops invoice 1573037	£2350.80 (£391.80 VAT)
NLHF Project- Archaeology equipment from Past Horizons	£428.46 (inc: VAT)
NLHF Project- 20x Gardman kneeler pads – reimburse MH	£47.00
NLHF Project- The Wildlife Works invoice ww2155	£204 (£34.00 VAT)
NLHF Project- laminated printing invoice 31308	£25.56 (£4.26 VAT)
NLHF Project- Adding in new page to the Castle Acre Village website- Lorenz Design invoice CAL023	£200
NLHF Project- manager monthly fee- Anne Mason invoice AM3	£780
Clerk salary-Oct to Dec 2021	£636.48
The Norfolk Arborist Ltd for works done to the Lime Trees on Stocks Green- Invoice 1193	£ 1908 (£318 VAT)
SPC Printers Ltd- Printing costs for December 2021 NHP leaflet invoice: 31312	£305.16
Limelight Signs Ltd- 5x new signs to include Priory toilets directions, Amended Quote 94577. NCC to reimburse cost to PC	£511.46 (£85.24 VAT)

-£211.76 of recycling credit received following claim Feb- Sept 2021  
-£5100 CIL payment received ref:22007058

#### 10. VILLAGE MAINTENANCE

#### 11. PUBLIC QUESTIONS

Next PC meeting Thursday 10th February 2021 19.30 in the village hall.

Signed.....Clerk