

Castle Acre Parish Council

Clerk: Mrs Libby Firth, 7 Sandles Court, Back Lane, Castle Acre, Norfolk PE32 2XF

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NOTICE IS HEREBY GIVEN OF CASTLE ACRE PARISH COUNCIL BUSINESS TO BE HELD AT CA SPORTS PAVILION 19.30 ON THURSDAY 9 JUNE 2022, REGARDING THE FOLLOWING BUSINESS:

1. APOLOGIES

2. **MINUTES** of the PC meeting 14 April 2022.

3. **HEALTH & SAFETY** and Tree report– reports on any new H&S.

- NCC Highways to inspect the PROW footpath from common road in Castle Acre to West Acre, following two new H&S issues.

4. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS

38 2021. Castle Acre Ford Repairs- MH; 67 2021.Status South Acre rd ford TRO-update MH;

5. MATTERS REQUESTED BY COUNCILLORS

-Council to consider internal audit report, approve end of year accounts and completed statement of accounts. LF

-Clerk request for salary to be paid monthly as of August 2022. LF

-Report on Holkham Estate visit to Castle Acre - water meadows and other matters. MH

-Castle Acre Conservation Area Character Statement Review. MT

6. PLANNING

-LLCON/2022/0001 - The Norfolk County Council Local List for Validation of Planning Applications Consultation Draft, 2022: Invitation to respond to our consultation. LF

7. CORRESPONDENCE

-Email update from Holkham regarding intended work on Minns Meadow

-Email notification from Holkham Estate surveyor re permission given for wedding event to use their field off of Priory Road 28/8/22.

- BC's emailed report on members allowances.

-Call from concerned resident on North Street regarding vehicles blocking access to their property and seeking support from PC.

-Castle Acre Trod – weeds- email response from NCC HW.

8. REPORTS

Highways- LM, Village hall- HB, School- NP, CAPFA- NP, BCKLWN & NCC- JM.

9. ACCOUNTS to be paid:

ITEM:	Cost to PC Budget:	Grant funded:
NLHF project- project manager monthly fee, invoice AM7 -project manager expenses claim		£780 HLF grant £28.92 (£4.82 vat) HLF grant
NLHF project- BTO invoice, TRABES002 Bespoke training April event		£642.24 (£107.04vat) HLF grant
NLHF plants for Pyes Lane Burial Ground- claim from Sally Hubbard		£20 HLF grant
Clerk expenses – craft activities for Jubilee event 5/6/22		£20.52 (£2.76) Jubilee fund

Cllr SM expenses for Jubilee event 5/6/22		£141.74 (£) Jubilee fund
PC's annual insurance renewal- BHIB	£430.36	
Allotment rent 11/4/22-10/10/22, Holkham Estate, invoice S1166	£100	
BCKLWN annual invoice, BC110114228, for dog bin emptying x7 weekly	£691.60 (£115.27)	
Village hall invoices for NLHF events Jan- March 22		£390 HLF grant
Village hall invoice for PC meetings Jan- Dec 22	£140	

*£200 received from BC Norfolk Community Foundation for Jubilee Street Party event 5th June 2022.

10. VILLAGE MAINTENANCE

- Paper bank to be positions on St James green by end of May
- The new litter bin has been installed at Castle carpark by BC.

11. PUBLIC QUESTIONS

Next PC meeting TBC Thursday 14th July, 2022 19.30 in the CA village hall.

Signed.....Clerk