

Castle Acre Parish Council

Clerk: Mrs Libby Firth, 7 Sandles Court, Back Lane, Castle Acre, Norfolk PE32 2XF

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NOTICE IS HEREBY GIVEN OF CASTLE ACRE PARISH COUNCIL BUSINESS TO BE HELD VIA ZOOM COMMUNICATION AT 19.30 ON THURSDAY 6 MAY 2021 REGARDING THE FOLLOWING BUSINESS:

1. APOLOGIES

2. ANNUAL PARISH MEETING

- Consideration and approval of Chairman's annual parish meeting report.
- Public questions

3. ELECTION OF COUNCIL OFFICES AND DECLARATION

- Chairman
- Vice-Chairman
- Portfolio holders for finance, health & safety, planning, trees, highways, village infrastructure, youth. Liaison with CAPFA, Primary School, village hall.
- Allocation of Cllr's specific tasks and responsibilities.

4. PRESENTATION BY YMCA ON YOUTH ACTIVITIES RESEARCH

5. MINUTES of the Zoom online PC meeting 8 April 2021.

6. HEALTH & SAFETY – reports on any new H&S. Trees update.- playing field Maples. NCC one million trees initiative.

7. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS

41. Surface water flooding and drainage issues Jubilee & Newton Road bridges; 29. Damaged bench on St James' Green; 86. Objection to proposed erection of five new BT telegraph poles along St James' Road; 54. New PROW and permissive paths on Holkham land; 83 Newton Rd trod; 6. CIL grant new fencing playing field, Ostrich pub - new tenant, bottle/paperbank, St James' Green No Mow May; 8 English Heritage - Adventure Outgames at the Castle, play area parking – road directional signs.

8. MATTERS REQUESTED BY COUNCILLOR

- Approval to purchase two Glasdon quality housings for the playing field wheelie bins

9. PLANNING

- Planning application consultation 21/00632/F - Castle View, Cuckstool Lane.
- Confirmation of PC online response to planning application consultation 21/00505/F and 21/00506/LB- 1 Baileygate Cottage.
- 20/00573/FM – 14 glamping pods – application update.

10. CORRESPONDENCE

- Dog bin, inappropriate usage - resident comment.
- Bailey Street pavement - resident request.
- Grit bin relocation - Stocks Green- resident request.
- Pales Green access - resident comment.
- Temporary Event Notices (TENs) - request for support from Northwold and Whittington PC.
- Hedge Trimming on minor roads around Castle Acre - resident's concerns.

11. REPORTS

Highways, village hall, CAPFA, Neighbourhood Plan Examination, BCKLWN.

12. ACCOUNTS to be paid:

Berrymans Glass Recycling Ltd (URM UK Ltd)	£ (£ VAT) TBC
E.on Energy (electricity)	£ (£ VAT) TBC
Clerk's expenses - Zoom monthly account	£14.39 (£2.40 VAT)
Clerk's expenses- 1st class stamps x 24	£20.20
YMCA invoice- youth provision research	£386 (£65 VAT)
PC insurance renewal - BHIB	£390.06 (£41.79 tax)
BCKLWN - weekly litter bin collection – annual	£327.24
Glasdon 2 x wheelie bin housings	£1,300.04 (£216.68 VAT)

13. VILLAGE MAINTENANCE

- Potholes repairs – general
- Fly tipping - Lower Lane
- East Green grass seeding

14. PUBLIC QUESTIONS

Next PC meeting Thursday 10 June 2021 19.30 in the village hall

Signed.....Clerk