

Castle Acre Parish Council

Clerk: Mrs Libby Firth, 7 Sandles Court, Back Lane, Castle Acre, Norfolk PE32 2XF

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NOTICE IS HEREBY GIVEN OF CASTLE ACRE PARISH COUNCIL BUSINESS TO BE HELD AT CA VILLAGE HALL 19.00 ON THURSDAY 5 MAY 2022, REGARDING THE FOLLOWING BUSINESS:

1. APOLOGIES

2. ANNUAL PARISH MEETING

- Consideration and approval of Chairman's annual parish meeting report.
- Public questions

3. ELECTION OF COUNCIL OFFICES AND DECLARATION

- Chairman and Vice-Chairman
- Review of Cllr's allocated specific tasks and responsibilities.

4. MINUTES of the PC meeting 14 April 2022.

5. HEALTH & SAFETY and Tree report– reports on any new H&S.

6. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS

33. Banking update and review of internal financial controls - Clerk; 38. Castle Acre Ford Repairs- MH; 67. Status South Acre rd ford TRO-update MH; 71a. Queen's Platinum Jubilee celebrations 2022- update SM

7. MATTERS REQUESTED BY COUNCILLORS

8. PLANNING

N.A

9. CORRESPONDENCE

- River Nar Bank Damage- email from concerned party
- Littering at Massingham development building site- reported by resident
- Trees at the junction of North Street and Newton Road- email from resident
- CIL Annual Parish Report Request

10. REPORTS

Highways- LM, Village hall- HB, School- NP, CAPFA- NP, BCKLWN & NCC- JM.

11. ACCOUNTS to be paid:

ITEM:	Cost to PC Budget:	Grant funded:
NLHF Project- project manager monthly fee, invoice AM7		£780 HLF grant
Clerk expenses – stamps x12 and printer paper (receipt total is £18.39 but clerk owes £1.20 from over charge on reimbursement for urm invoice P117027)	£17.19	
-Defibrillator battery/pads, cost £36 more than was quoted in March	£36.00	
Gary Lake- Playing field annual maintenance, 1 st of 2 instalments	£1175 tbc	

TTSR -Village grounds maintenance service 1-Year Contract 2022. (Village Greens: Cut & Strim from March to October Priory Road Verge : Cut verges twice yearly (no grass collection) Yearly visit of footpaths 3 Visits @ New Road Trod)	£1142.59 (£190.43 vat)	

*Credit owed from Npower for mistakes made, of value of **£29.39**. See email from Npower dated 7/4/21. All 2022 invoices received from Npower are to be reissued.

12. VILLAGE MAINTENANCE

- SA Road footbridge
- Active HW tickets: South Acre Road, Back Lane, Grips, Potholes- general Trails maintenance- general

13. PUBLIC QUESTIONS

Next PC meeting TBC Thursday 9th June, 2022 19.30 in the CA sports pavilion.

Signed.....Clerk