

# Castle Acre Parish Council

Clerk: Mrs Libby Firth, 7 Sandles Court, Back Lane, Castle Acre, Norfolk PE32 2XF  
Telephone: 07825 229345 Email: libbyofirth@gmail.com

## **NOTICE IS HEREBY GIVEN OF CASTLE ACRE PARISH COUNCIL BUSINESS TO BE HELD VIA ZOOM COMMUNICATION AT 19.30 ON THURSDAY 12 NOVEMBER 2020 REGARDING THE FOLLOWING BUSINESS:**

- 1) APOLOGIES
- 2) MINUTES of the Zoom online PC meeting 8 October 2020.
- 3) HEALTH & SAFETY – reports on any new H&S. Trees: Stocks Green limes quote, Cherry trees St James’ Green and playing field entrance. Trees over hanging Orchard Lane.
- 4) UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS  
41. Surface water flooding; 55. Repairing alleyway surface off Foxes Meadow; 67. South Acre ford - prohibition of motor vehicles, results of TRO consultation; 29. Purchase of traffic safety mirror Massingham Rd junction; 29. Damaged bench on St James’ Green; 40. HGVs excessive use of Newton Road/ Town Lane; replanting flowerbeds around war memorial.
- 5) MATTERS REQUESTED BY COUNCILLORS.  
Presentation on supporting young people in the village.  
Village newsletter – review of draft design and selected article topics.  
Siting of Seedbank on Stocks Green.  
New expenditure proposals for draft PC budget 2021/22
- 6) PLANNING  
Ref 20/01518/LB - 2 Baileygate Cottages, Stocks Green. Listed Building Application: removal of a low-level flint and brick wall and supporting pier for an existing timber structural beam supporting the upper section of the cottage back wall. Confirmation of Cllr’s support gathered by e-mail exchange.
- 7) CORRESPONDENCE.  
CIL Parish payment notice - Norfolk House
- 8) REPORTS  
Highways, village hall, school, CAPFA, Neighbourhood Plan, BCKLWN.
- 9) ACCOUNTS to be paid:

Berrymans Glass Recycling Ltd (URM UK Ltd)	£37.20 (£6.20 VAT)
E.on Energy (electricity)	£68.29 (£3.25 VAT)
Clerk’s expenses - Zoom monthly account	£14.39 (£2.40 VAT)
Clerk’s expenses – 2 x printer ink, stationary	£113.93 (£18.99 VAT)
Price & Co Ltd - VAT underpaid on invoice200505	£10.00
Paul Slocombe - bin bags for litter picking	£41.18
Gary Lake - playing field grass cutting. 2nd payment for 2020	£969.00
Holkham rents - 2020/21 allotment land + village greens	£100.00
- 2019-2020 (arrears) Castle Acre Common	£3.00
Clerk’s budgeting training course	£36 (£6.00 VAT)
TTSR Greens cutting, second half invoice	£955.86 (£159.31VAT)

Richard Jenny reimbursement for memorial gardens (VE day funds) £131.95

10) VILLAGE MAINTENANCE

East Green - leaf clearance

Repainting of bench and bin at South Acre ford

Potholes - outstanding repairs

Bailey Gate portcullis – resetting

Dog Waste bin request- Castle Square entrance to Castle

11) PUBLIC QUESTIONS

**Next PC meeting Thursday 10 December 2020 by online Zoom meeting. Meeting to include PC 2021/22 budget review.**

**Advance notice: PC meeting date in January is Thursday 21 January**

SIGNED.....Clerk