



Castle Acre Parish Council

Clerk: Ms Amy Hart, 9 Orchard Lane, Castle Acre, Norfolk, PE32 2BE

Telephone: 07815430777 Email: castleacrepc@gmail.com

NOTICE IS HEREBY GIVEN OF THE CASTLE ACRE PARISH COUNCIL MEETING TO BE HELD AT CA VILLAGE HALL 19:30pm ON THURSDAY 9th November 2023, REGARDING THE FOLLOWING BUSINESS:

1. **APOLOGIES.** Resignation of Cllr Moister.
2. **DECLARATIONS OF INTEREST**
3. **MINUTES** of the PC meeting 12th October.
4. **CO-OPTION** of new Cllr to PC to fill vacant seat.
5. **HEALTH & SAFETY** reports on any new H&S issues. Defibrillator. Tree report.

Lime Trees, Stocks Green: Norfolk Arborist, clearing regenerative growth and reduction on highway side to allow vehicular access.

Trees on East Green, St James Green, and South Acre Road: assessed by Harry Wakefield, Head Forester of Holkham Estate - update.

6. **PLANNING**

23/01006/F – Ran Revir.

VARIATION OF CONDITION 2 OF PLANNING PERMISSION 17/00341/F: Proposed rear extension, various internal and external alterations, including garage conversion to bedroom, reconfiguration of existing fenestration and replacement roof covering. Erection of new detached double open fronted carport at Ranrevir Bailey Street, Castle Acre, King's Lynn Norfolk – update

7. **UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS**

40c. (2023) Castle Acre Visitor Car Park – update.

42.(2022) South Acre Rd ford, TRO- update.

103.(2022) Local Plan – CAPC F47 examination representation submitted 20/10/2023 - update

98. (2023) Queen Elizabeth II Memorial Tree, St James's Green – update.

01. (2023) Non-Conformist Burial Ground – update.

02. (2023) Minns Meadow footpath erosion and footbridge – update.

8. **MATTERS REQUESTED BY COUNCILLORS**

- a) Castle Acre Village Sign, Stocks Green. Decision needed on protection of signpost (weather proofing) and oak mouldings prior to Winter – SOS, Save our Sign project - update
- b) A Resident has offered to fix village map display casing, Stocks Green and has volunteered to fix and paint, decision needs to be made as to expenses and clearing the area of foliage, re-positioning and if oak or metal fixings/posts should be used in the refurbishment – update.
- c) Feedback from planning meeting on 18th October 2023 with BCKLWN – (Cllr Laurie Fisher)

- d) EV Charging units for Castle Acre inc. CAPF/Priory & Village Hall – update
- e) Highways community ranger visit planned for December to check for issues such as potholes, standing water, mud on road, damaged or dirty signs, hedge, and vegetation encroachments etc – update.
- f) HSBC banking has moved to ‘app only’ banking, which is phone or iPad device only. Clerk therefore requests that the PC evaluate (PC purchased) iPad held with the Chair or another Signatory for any future succession planning or in case of Clerk’s own device failing / in the event of illness etc – update.
- g) Parish Council training dates with Jimmy Miller of NALC to finalise and book – update.
- h) RBL Cllr donation for poppy wreath – update (Cllr Laurie Fisher)
- i) SAM2 monitor. Email received from Sporle on 25/10/2023 internal batteries need replacing, approval for cost share required – update.
- j) Draft of PC Annual Budget for second review – update
- k) Castle Acre Voice, future editions to be discussed.

9. CORRESPONDANCE

- a) Email received on 23/10/2023 & 24/10/2023 from resident who has contacted planning and BCKLWN regarding anomalies on Ranrevir planning application including flooding concerns.
- b) Email received on 24/10/2023 regarding the potential purchase of The Old School Building, Clerk has forwarded contact details to the Owner.
- c) BCKLWN planning committee meeting re: Ranrevir 23/01006/F to be held on 16/11/2023 – update.
- d) Resident email received re: Hornbeams growth at Baileygate cottages and resurfacing of gravel car park, Stocks Green on 26/10/2023 – update.
- e) TTSR December 2023/2024 hours - update
- f) West Norfolk Disability Information Service (WNDIS) www.WNDiS.org.uk request for PC donation 26/10/2023 – update.
- g) Email received from NCC on 02/11/2023 regarding community hot spots fund – update.
- h) CAPC Biodiversity report request from NALC, deadline 1st January 2024 - update

10. REPORTS

- Highways:
- St James Green, resident reported deep pothole outside Moat House and Tower House – update.
- Wooden protection post, hit by lorry, north end of South Acre Road, junction with Priory Road - update.
- Village Hall, School, CAPFA, BCKLWN & NCC.

11. ACCOUNTS

ITEM:	Cost to PC Budget:	Grant funded:
Clerk Salary (November)	£356.20	
Additional 10 hours for NALC training in November	£137.00	
ref FRXRT	Total: £493.20	
NALC Clerk training invoice 4 x sessions	Total: £90.00	

Clerk Expenses: 1 box, 5 reams of Eco printer paper, order 203-6679653-7926744	£19.98	
Clerk Expenses: unclaimed delivery charge for printer ink, Viking. Order no: GB011364078W. 09/06/202.	£5.94	
Holkham Land Rent Invoices 01/10/2023		
S1432 – Castle Acre Common	£1.00	
S1433 – Castle Acre allotments	£100.00 (allotments)	
S1434 – Castle Acre Village Green	£10.00	
S1435 – Land at Castle Acre	£2.00	
SSE: Total collected on 20 th October 2023 (Direct Debit, Invoice: 201906575)	£48.63	
HSBC Banking Charges 22/10/2023 (DD)	£8.00	
BCKWLN – uncontested election fee (May 2023) 16/10/2023 Invoice BC110219832	£45.50 (VAT £9.10) Total: £54.60	
The Norfolk Arborist – Invoice 1692. 29/10/23. Work to Lime Trees. Stocks Green.	£220.00 (VAT £44) Total: £264.00	
TTSR invoice 8497 – 2/2 on 31/10/2023 Village Greens, Priors Road Verge & Newton Road Trod (revision 2)	£1, 001.75 (VAT £200.35) Minus: £211.92 (VAT overpayment re: 15/05/2023 invoice: 7824 Total: £990.18	
Designer Metal Ltd Invoice 5544 2 x full painted tree guards 1 x delivery cost	£160 x 2 = £320 £90 + (VAT £82) Total: £492.00	
Authorised for online payment by- Date: Signatory 1: Signatory 2:		

12. VILLAGE MAINTENANCE – Streetlight at Pyes Lane (near village hall) loose timer shield reported to K&M on 24/10/2023.

13. PUBLIC QUESTIONS

Next meeting: Thursday 14th December 2023 19:30 in the CA Village Hall.

Signed.....