

CASTLE ACRE PARISH COUNCIL

Minutes of the meeting held in the village hall on Thursday 11 September 2014:

Present: Mr T Hubbard (TH) Mr M Hickey (MH) Chairman
Mr M Dwyer (MD) Ms Charlie Williams (CW)
Mrs H Breach (HB)

In attendance: Ms L Roast (Clerk), 3 members of the public.

Apologies: Deborah Pearson PCSO, Mr J Moriarty (JM), Mr L Fisher (LF) Vice-Chairman, Mrs G Thorneywork (GT)

- 54 Resignation of Cllr Steve Barnfield.**
MH gave tribute to Mr Barnfield's 7.5 years on the Parish Council and his particular involvement with the Through Traffic Plan and for always championing consultation with residents before making any final PC decisions. This now creates a Casual Vacancy. If 10 electors submit a letter within 14 days to the BCKLWN then a full election will be called for. If not, a new councillor can be co-opted onto the council until the Parish Council election on May 6th 2015. The Clerk to place advertisements for vacancy on the PC notice board, at Costcutters and at the Ostrich.
- 55 Police Crime Report - Deborah Pearson PCSO**
Crime 38588/14: between 25/07 and 26/07/14 theft of diesel and a strimmer from a shed break in De-Warrenne Place. Crime 40282/14: between 21/07 and 30/07/14 theft of an old pressure washer from a garden in Orchard Lane. Crime 47434/14: on 06/09/14 theft of garden chairs from The Ostrich, this enquiry is still ongoing. No anti-social behaviour reported.
- 56 Minutes of previous meetings of July 10, August 7th and August 27th 2014,**
July 10th - Mr Tim Hibbard proposed, Mr Mike Dwyer seconded. Agreed
August 7th - Mr Mike Dwyer proposed, Mrs Helen Breach seconded. Agreed
August 27th - Mrs Helen Breach proposed, Mr Tim Hubbard seconded. Agreed
- 57 Actions from previous meeting.**
- 28 Meeting with Holkham Estate.**
Lease signed for Pales Green. Holkham solicitor still processing the re-registration of the grass strip. Mr Nigel Chambers is happy to change the Pales Green large gate for the smaller one from the playground. The large double gate may go to the Playing Field.
- 118 Lakenheath aircraft excessive noise** – MH wrote to Henry Bellingham about the unwanted aircraft noise. Reply received dated 13th August. He has taken the matter up with the MOD and relative bodies. No reply from them as yet received.
- 137 Flooding at Jubilee Bridge.** Mr Nigel Huckle, resident of the bungalow by the bridge, is dealing with Highways on the matter of the ditch. Mr Huckle remains concerned the new 'grips' will still divert rain water into his garden.
Allotment moat trees – MH reported that Mr Stafford-Allen is waiting to hear back from the Heritage Historic Environment officer who has applied for Dyke Hills to be classified as a critical ancient monument, thereby releasing grant funding to thin out the number of trees.
- 24 Bailey Gate damage** – English Heritage claim funding difficulties for the delay in starting the repairs. The PC suggested that Travis Perkins might be liable for the cost as they were found guilty of the damage. LR to contact English Heritage.

- 33 Fir tree on allotment.** Permission to cut granted from BCKLWN. Quote received but a comparative required. TH to action.
- 35 NRT extension of boardwalk at South Acre Road.** Not yet done
- 38 Recycling income breakdown.** The Clerk presented the collated figures to the PC. Bottle bank generates the highest income and was worth the hiring fee.
- 45 NAT Work Group.** Decision on hold until Holkham Estate grants a lease to NAT
- 50 Nar Valley Footpath.** This has been cut. Path around the Priory field west of the Priory has not yet been cut.
- Pales Green Hedge.** To be cut in October

58 5 Year Action Plan.

CA Notice Board. MH contacted the contractor on 9th June but had no response since. Other contractors to be contacted by MH. HB requested copy of dimensions.

Through Traffic Plan. Various designs for a sticker to go on side of household waste bins were presented. The PC felt these should not show 20mph as this was not the legal speed limit. Agreed text to read “Please slow down through our village”. Further designs to be presented at the next meeting. Community Speed Watch Group not formed yet. Only 4 volunteers have come forward with 6 being the minimum requirement from County Hall. No reply from Cllr Toby Coke to the PC’s e-mail asking if Parish Partnership funding would be available in 2015/6, so the PC can put in a bid for speed reduction signs etc.

South Acre Ford. Paperwork for the road closure going through. Councillors reported that several cars are still parking around the ford area, despite the ‘No vehicle access’ signs. MH suggested lockable bollards would be the only solution but permission will be needed from Highways. MH presented a quote for a sign at the ford stating “Please take your rubbish home. No Parking”. Councillors debated and voted against that. Rubbish collection at the Ford. The PC to consider reinstalling the bin as the trial period without one there has failed. Regular emptying remains an issue.

59 Health & Safety - no issues reported

Stocks Green trees.

Consulting arboriculturist had been contacted. His quote is expected to be £100 more than the budgeted £980 plus VAT. The PC agreed to proceed. The company will apply for planning permission and confirm a starting date.

60 Matters requested by Councillors.

Holkham Estate Agricultural Allotments

Holkham Estate had not adhered to the correct process by giving notice through the Agricultural Holdings Act. Notices to quit need to be issued to the involved parties with one years’ notice. The PC received the notice to quit in October 2015 from Holkham Estate and has been asked to serve notices on their tenants by 11th October 2014. School allotments needed a new lease if they were included in the allotment lease, one which allowed sub-letting. The Clerk to check original documents.

Cattle grazing on Common Land

Natural England is in contact with Holkham Estate on this matter. Holkham confirmed that cattle on Castle Acre Common will be fenced off from River. Cattle have been removed from Priory Meadow and Horse Meadow whilst waiting for fencing.

Remembrance Sunday Wreath

PC have been asked to lay a wreath on 9th November. LF has agreed to do this on PC's behalf. The Councillors to pay for the wreath personally i.e. not from Council funds.

61

Planning

None

62

Correspondence

Castle Acre Priory Information panel

NAT is proposing a sign with information about the exposed walls etc. Wording being agreed. PC suggested that an addition of "Please respect this historic site by taking litter home" be added.

New Allotment – Pales Green

Triangle of old playground. Tenant has registered for this allotment.

Nar Valley Community day

20th September in Village Hall.

Flexibus / Swaffham Flyer

The Clerk reported that the Flyer service had been discontinued and the Flexibus had now taken its place with a regular service which needs no advance booking.

63

Reports.

Martin Hickey - Highways. East Green posts in position – Highways promised to return and tidy the edge here. Newton Road had been redressed. Other outstanding matters on-going.

Mike Dwyer – Castle Acre School. Nothing new to report

Helen Breach – Village Hall. Open afternoon on 21st August a success. Donations to "Sponsor a Chair" had raised almost £400 at the event. 54 chairs sponsored so far. Grant being sought for tables. Porch going ahead on hall front. Klezmerized is the next event on 26th September.

Charlie Williams - Friends of Castle Acre School. Halloween Quiz to be on October 31st. All welcome to come along.

Helen Breach – Hort: Soc. Very good show this year with an excellent auction from auction master Jim Moriarty.

64.

Accounts.

The following cheques were signed; payments were proposed by Mr Tim Hubbard and seconded by Mr Mike Dwyer: FCC Recycling (UK) Ltd £34.90, E.on Energy (electricity) £44.87, Mazars (annual audit) £120.00. The Chairman congratulated the Clerk on another successful audit.

65.

Village Maintenance

Trees at St James Green – MH suggested that not much work was needed and that he and TH could do this themselves. TH agreed.

Castle Acre Village Sign: split – Restored sign paid for in May 2012 but had split. Contractor coming over to Castle Acre soon to have a look at damage.

66.

Public Question Time

Mrs Sally Hubbard requested a salt bin at corner of Little Lane/Back Lane. The Clerk to meet Mrs Hubbard to confirm positioning. A second Salt bin required at School. MH to put in next financial years budget. £160. The Clerk to get Street furniture license for both bins. **The meeting closed at 9.05pm. The next Parish Council meeting is Thursday 9 October in the village hall at 7.30pm.**